



**BALTIMORE CITY COMMUNITY COLLEGE  
BOARD OF TRUSTEES  
APPROVED OPEN SESSION MINUTES  
June 19, 2019  
4:00 p.m.  
Liberty Campus  
Board of Trustees Board Room  
Administration Building 140**

**Board Members Present:** Kurt L. Schmoke, Esq. (Chair); Mr. Peter Nachtwey (via conference call); Dr. Rachel Pfeifer; Mr. Jason Perkins-Cohen; Mr. John D. Lewis (via conference call); Ms. Maricruz Abarca (Student Trustee).

**Board Members Absent:**

Dr. Rosemary Gillett-Karam (Vice Chair)  
Maria Tildon, Esq.  
Mr. J.C. Weiss, III

**Chair Schmoke brought the meeting to order.**

**I. APPROVAL OF THE AGENDA**

*The Board unanimously approved the June 19, 2019 agenda.*

**II. NEW BUSINESS**

- Dr. McCurdy gave an up-to-date summary of the current status of the twelve realignment tasks, identifying leads on each tasks and on-going processes as well as tasks that require additional work.

The Board stated appreciation for Dr. McCurdy's comprehensive update and look forward to the updates in September and offered any assistance that may be needed.

- Dr. McCurdy announced the retirement of AFCME President, Ms. Charlene Gray and Vice President, Ms. Shaunta Rao and expressed appreciation for their work.

**.III. BOARD ACTIONS / CONSENT AGENDA (All actions requiring a vote)**

- A. Approval of the May 15, 2019 Minutes**
- B. Student Government Association, (Mr. Yusuf Olamide, President**
- C. AFSCME Local # 1870 at BCCC ( Ms. Charlene Gray, President**

*The Board unanimously approved the consent agenda.*

**IV. ITEMS REMOVED FROM THE AGENDA**

- College Contracts
- Faculty Senate Report

## V. PUBLIC PRESENTATIONS

### A. Cultural Diversity Plan

Interim Vice President Sylvia Rochester presented a draft of the Cultural Diversity Plan for Board approval. IVP Rochester reported that "The Cultural Diversity Plan has five goals that have been established to assist in our efforts to move towards setting a high standard and a model for other organizations traveling this path."

Following are the Cultural Diversity Plan's established goals:

1. Cultivate and sustain a diverse and multicultural student body that is reflective of a global community by recruiting, retaining, and graduating ethnic minority students who are under-represented in higher education.
2. Weave the principles of diversity, equity and inclusion into all aspects of College life.
3. Identify impediments to creating a diverse and inclusive environment, propose solutions to overcome those impediments, and measure our progress at all levels of the College infrastructure.
4. Ensure a variety of channels are utilized to attract and retain a diverse, qualified, and competitive applicant pool of faculty and staff.
5. Provide a supportive and nurturing learning environment to prepare students to collaborate with diverse communities locally and globally in a culturally sensitive manner.

The Board asked about the February 2019 "Closing the Black Divide" lecture series and if this included students, faculty and staff. The Board stated that BCCC could possibly have a leadership role in these types of lectures. IVP Rochester responded that participation included both students and faculty and staff.

Dr. Tonja Ringgold responded that the February 2019 lecture was led by Professor Dr. Baba Zac Kondo, Associate Professor of History.

Dr. McCurdy confirmed that the Cabinet, as well as other committees, had reviewed and supported the submission of the Cultural Diversity Plan for approval by the Board of Trustees.

***Chair Schmoke asked for a motion to approve the Cultural Diversity Plan for submission to MHEC which was motioned by Trustee Jason Perkins-Cohen and seconded by Trustee Dr. Rachel Pfeifer.***

## **B. IT Infrastructure Plan Update**

VP Harris reported that this report was a follow-up to previous IT updates which were provided at prior Board Meetings and has been shared with the Department of Legislative Management which requested an update by July 1, 2019.

VP Harris reported that the IT Infrastructure is a requirement of the Realignment Task, number 9 which states:

“Address the information technology (IT) and infrastructure needs of BCCC including whether oversight by the Department of Information Technology (DoIT) is advisable.”

VP Harris also shared the legislative charge to the college that states:

“BCCC should provide to the budget committees a five-year IT infrastructure plan, including the IT infrastructure that it will upgrade or replace, its timeline for replacing and upgrading, when it will be able to support a new ERP system, and all associated cost. BCCC should work with the DoIT in creating its five-year plan. This plan shall be submitted to the budget committees by November 1, 2018”.

VP Harris reported that the colleges response to DoIT and legislation outlined goals for refreshing major components of the technical infrastructure with completion targets identified. Today’s report will update the status of those initiatives undertaken to date and will project a timeline for the next phase. VP Harris also reported that in conjunction with Maryland DoIT, significant financial resources and staff time have been directed toward addressing the key areas as identified: Infrastructure; Network & Data Center; Core Business System; Financial Aid Management; and ERP.

VP Harris concluded his presentation with updates on the projected costs and stated that the expected infrastructure cost have not changed.

The Board requested that updated timelines be given at future Board Meetings so that progression on this area can be seen.

## **VII. PRESIDENT’S REPORT**

- A. Dr. McCurdy stated that the Cabinet’s reports of their areas stand. However, she added that the Cabinet have been asked to do more substantive and abbreviated reports so that the Board gets a more holistic sense of the activities where we are engaging. Dr. McCurdy stated her work with the Cabinet has been focused and include real estate, technology, realignment tasks, and staffing.

The Board expressed their appreciation for the substance of work that is being

done and thanked Dr. McCurdy for her leadership.

## **B. Enrollment Report**

IVP Rochester reported the enrollment and registration for Summer I, 2019 shows a six percent increase, Summer II, 2019 yielded a nine percent increase, and a six percent increase, Fall 2019.

The Board asked if it was known what attributed to the increases. IVP Rochester spoke to the Communication Plan to stop-out students, current educational plans and transfer information, as well as an open house geared toward specific populations

## **CLOSING COMMENTS**

Chair Schmoke stated that the Board would have changes with the end of term for the Student Trustee, Ms. Maricruz Abarca and gave thanks for her participation and input. Dr. Rosemary Gillett-Karam sent a note of thanks to the Board, faculty, staff and students and asked that it be read at the meeting. The Chair also announced that Trustee Maria Tildon stepped down from the BCCC Board of Trustees, effective July 1, 2019, and sent her thanks to the Board, faculty, staff and students; she will continue to support the college.

Governor Hogan will be reviewing other candidates for Board positions.

## **VI. MOTION FOR ADJOURNMENT**

Chair Schmoke made a motion under the provision of the States Open Meetings Law to adjourn the meeting to reconvene into a closed session at 4:47 p.m., this motion was seconded by Trustee Jason Perkins-Cohen.

## **VII. NEXT MEETING *Wednesday, September 18, 2019.***

### **ATTENDANCE:**

Dr. Debra L. McCurdy, President  
Dr. Tonja Ringgold, VP of Academic Affairs  
Ms. Becky Burrell, VP of Institutional Effectiveness and Planning  
Ms. Sylvia Rochester, IVP of Student Affairs  
Mr. Michael Thomas, VP of Workforce Development and Continuing Education  
Mr. Calvin Harris, Jr., VP of Business & Finance  
Ms. Dawn Kirstaetter, VP of Advancement & Strategic Partnerships  
Mr. James Knighton, Esq., Director of Governmental Relations  
Ms. Michelle Williams, Director of Human Resources  
Dr. Debora Johnson-Ross, Director of Mayor's Scholars Program

**BCCC Staff Present:**

Ola Akinkuowo; Tope Aje; Renata Allen; Terri Bell; Elena Berrocal; Lorraine Brown; Dr. Pamela Ambush Burris; Maria Cazabon; C. Carter; AVP Tawanda Carter; Angela Donn; Sinithia Drake; Dr. James Dyett; Patricia Edwards; Charlene Gray; Valerie Grays; Alisha Green;; Nana Gyesie; Wendy Harris; Eileen Hawkins; Kemberly Henderson; B. Hunderson; Salita High; Marie Hinton; Dorothy Holley; Shayla Hunter; Joe Hutchins; Dr. Bob Iweha; Leslie Jackson; Carlton James; David Xuday Jin; Nena Kutniewski; Khadijah McKinley; Bryan Miller, Ph.D.; Brian O'Connell; Chris Oguanan; Scott Olden; Bryan Perry, Esq.; Stephanie Quick; Shanta Rao; Joshua Searcy; Tesa Sheffield; Dr. Daphne Snowden; D. Fitzgerald Smith; Adaria Sogbor; Gregory Tarver; Theresa Tunstall; Dr. Chima Ugah; Charles Wilson; Alise Williams; Andre Williams; Virgie Williams; Dr. Diana Zilberman.

**Others Present:**

Ms. Kristen McFarlane, AAG  
Ian Klein - DLS  
Hau Huai – Year Up Student  
Debra Vines – Bellevue University

**CLOSED SESSION**

The Board voted unanimously, under the Open Meetings Act, State Government Article Section 10-508, to convene in Closed Session on June 19, 2019, in the President's Conference Room to discuss real estate, personnel and to obtain legal advice.

Respectfully submitted,



Debra L. McCurdy, PhD  
President

*\*Approved by the Board of Trustee on September 18, 2019*